

ABORIGINAL CULTURAL PRODUCER (up to .6 FTE. 22.5 hrs a week)
POSITION DESCRIPTION

Eastern Riverina Arts is seeking applications for the position of Aboriginal Cultural Producer. The Aboriginal Cultural Producer will be responsible for co-ordinating the Lagoon Project, a project funded by the Federal Government through the Indigenous language and Arts Program

PERIOD OF EMPLOYMENT: Initially 15 month contract. To be extended pending further funding

RENUMERATION: Part-time Salary: \$32.5/hr
Plus 9.5% superannuation, 4 weeks annual leave (pro rata), leave loading.

WORKING HOURS: Part-time 22.5 hours a week (3 days). Some weekend and evenings may be required. Additional hours may become available dependent on project funding.

LOCATION: The position will be based in Wagga Wagga but be required to travel to Tumut and Brungle. Flexible working arrangements will be considered for the appropriate candidate

EMPLOYED BY: Eastern Riverina Arts Inc

SUPERVISED BY: Executive Director

REPORTS TO: Executive Director, Eastern Riverina Arts First Nations Cultural Reference Group

WORKS ALONGSIDE: Communications Co-ordinator

LIAISES WITH: Local Councils, Aboriginal artists and arts organisations, other Aboriginal arts workers in the Regional Arts Network, project partners, community and cultural groups.

DUTIES

Working in accordance with the aims and objectives of Eastern Riverina Arts Inc, the Aboriginal Cultural Producer will:

- Develop a network and stronger ties between Aboriginal artists, arts organisations and community groups and Eastern Riverina Arts
- Co-ordinate the First Nations Cultural Reference Group as a working party of ERA, as a steering committee of the Lagoon Project
- Develop the project plan for the Lagoon Project in collaboration with Executive Director
- Co-ordinate the delivery of all aspects of the Lagoon Project as per the project brief.
- Work with Aboriginal Communities across our region to develop new collaborations that will ensure deep, authentic, Aboriginal-led, culturally safe engagement with and participation in the outcomes of the Lagoon project
- Establish and promote Aboriginal artists through our online directory and gallery.
- Contribute to Workplace Health & Safety through appropriate risk management strategies.
- Perform any other reasonable duties as requested by the Executive Director.

ESSENTIAL CRITERIA

1. This position is for Aboriginal persons only. Eastern Riverina Arts considers that being Aboriginal is a genuine occupational qualification under s 14 of the Anti-Discrimination Act 1977 (NSW)
2. Experience working with Aboriginal and Torres Strait Islander people and their communities in the development of arts or cultural activities and/or event management
3. Demonstrated capacity to be highly self-motivated and work in a dynamic manner to multiple deadlines.
4. Competent level of oral and written communication skills across a range of audiences and platforms.
5. Competent level of digital literacy including web and social media, database maintenance, Microsoft Office plus the ability to operate in a Mac environment or willingness to learn.
6. Have wide ranging existing networks within the Eastern Riverina areas Aboriginal Communities or demonstrated strategies for developing such networks.
7. A current class C driver's license.

DESIRABLE CRITERIA

1. Possess (or working towards) tertiary qualifications (or have equivalent experience) in arts administration, event management, project development
2. Ability to work flexible and additional hours and travel around the region.
3. Experience of working in a regional context and/or understanding of issues affecting arts and cultural development in a rural and regional context.

THE LAGOON PROJECT

An initiative of Eastern Riverina Arts
in collaboration with
the Brungle Community, the Coo-ee Cottage, Snowy Valleys Council, and
National Parks & Wildlife Services and Regional Arts NSW

WHO FUNDS THE PROJECT?

The core funding for the project comes from the Federal Government through the Indigenous Language and Arts program of the Department of Communications and the Arts.

WHAT IS THE PROJECT?

The Lagoon Project is an 18 month inter-generational project re-invigorating canoe-making practice among the Aboriginal men of Brungle/Tumut community. The project will provide opportunities for the sharing and strengthening of cultural practice through exhibition and performance including participation in significant festivals in the Riverina

THE PROJECT HAS 3 STAGES

Stage 1. Source

- The design and delivery of a series of workshops led by Shane Herrington with Aboriginal men from the Tumut/Brungle community to identify suitable trees, to remove and prepare the bark, and to shape, work and treat the bark into its canoe form. Most will be done on country. The aim will be to develop three canoes.
- Host a series of workshops with young people from the Tumut/Brungle/Gundagai and Wagga areas to make a series of scale model decorative canoes to be exhibited and/or floated.
- Consultation to seek ways in which the canoes maybe presented in public though the use of them in the Tumut and Wollundry Lagoons.
- Documentation of the process

Stage 2: Floating

- Presentation of canoes in a small ceremony for participants and Elders in Tumut
- Presentation as part of a large public outcomes at a significant festival in November 2020 in Wagga Wagga. This will include co-ordinating community performers

Stage 3 Flowing

- Develop and implement legacy plans. What happens to the canoes afterwards? Who can use them? How is the learning and knowledge shared?

WHAT CAN THE PROJECT FUND?

Key things funded from the ILA Grant include:

STAGE 1

- Lead artist to guide the canoe building (up to 200hrs)
- Cultural Consultancy
- Project Co-ordinator/Producer (3 days a week)
- Transport and Accessibility
- Materials and tool hire

- Workshop assistant
- Youth Workshop facilitator
- Youth workshop materials
- Engagement/facilitation/catering of workshops

STAGE 2

- Cultural Consultancy
- Project Co-ordinator/Producer (3 days a week)
- Exhibition production
- Freight
- Artistic Director to develop
- Workshop assistant
- Youth Workshop facilitator
- Engagement/facilitation/catering of workshops

STAGE 3

- Cultural Consultancy
- Community Engagement
- Project Co-ordinator/Producer (3 days a week)

WHO WILL PARTICIPATE?

At least 15 men from the Brungle/Tumut community will be invited to participate in the canoe making workshops

At least 50 people will participate in the youth education workshops in Brungle Gundagai Tumut and Wagga Wagga.

WHAT IS EASTERN RIVERINA ARTS ROLE?

Eastern Riverina Arts role is to manage the funding and take responsibility for the project delivery. Eastern Riverina Arts will establish a project reference group to ensure community input into the project. This reference group will be led by Luke Penrith.

WHAT ARE THE PARTNERS ROLES?

Each partners role will be different. ERA is currently working with partners to determine the extent of each partners' contribution.

COMMUNICATION PROCESSES AND DECISION MAKING?

Ultimate decision-making responsibility lies with Eastern Riverina Arts. It is our intention to ensure that this project is led by the needs of the community and the reference group will be established to provide opportunity for consensus decision making. However as the organisation with a contractual agreement with the Government there will be somethings that we just have to make happen.

The best way for us to proceed is to refer any questions or concerns about the project directly to Scott Howie at Eastern Riverina Arts. His email is scott@easternriverinaarts.org.au on 0421885247. Community concerns can also be directed to Scott via Luke Penrith.